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Headteacher: Dr. A Wood, PhD, NPQH, BSc (Hons)

Wednesday, 24th June 2026

Dear parent / carer, and Year 8 students

You may be aware that in year 9 students are given an opportunity to take part in a leadership qualification. The course is accredited by the governing body the Leadership Skills Foundation. To take part in the Level 1 course you must be 12 at the start of the course and you must be prepared to show commitment by bringing kit each week and completing several hours of sports leadership working alongside Miss Dillon with the local primary school.

The level 1 course will equip you to feel confident to assist within events for younger children as well as peers across a variety of sports. You will learn invaluable skills such as communicating, organising, planning and teamwork. This will benefit you when taking roles within school competitions and sports festivals for children from local primary schools. These roles will include things such as warm up coaches, officials, skills coaches, organisers, marketing /publicity, team managers, judges, scorers and photographers. You will also be able to help with festivals run during the school day with your parent's/guardian's permission.

You will need to be in full PE kit and depending on the focus of the sessions, be prepared to either be in an inside facility or outside facility. Therefore, please ensure you attend with full PE kit. You will also need to bring a pen to write with as there will be some theory involved. If you are not able to attend a session you must let me know in advance where possible and make sure you catch up on what you have missed.

If you are interested in taking part in this opportunity, please fill out the attached Microsoft form, you will be selected for the course which will be based on your effort and contribution to PE lessons so far.

[sports leaders level 1 course - show of interest – Fill in form](#)

As the course is run by an external body TSA there is a cost this is £45, for this cost you will be provided with a Leadership Skills Foundation Logbook and a certificate at the end of the course, if you pass. As this course is recognised nationwide you will be able to put it on your CV when you later apply for jobs or further education, and you will learn all the skills employers are looking for.

You need to complete the MS form by 13th July, once you get selected you will receive a consent form and payment details.

Yours sincerely

L Dillon

Trusted Sports' Alliance