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Headteacher: Dr. A Wood, PhD, NPQH, BSc (Hons)

Tuesday, 16 September 2025

Dear Parent/Carer,

Year 7 Tutor review meetings Thursday 2 October 15:40 – 17:00

I would like to invite you to attend our Year 7 Tutor review meetings, which will be a face-to-face event held in the school hall. We would be grateful if you could use the seating areas whilst waiting for your appointments and wait for the member of staff to call your name to avoid crowding around teacher tables.

Appointments will be 8 minutes in length including 1 minute to conclude the meeting. Staff will begin to conclude your appointment after 7 minutes. This will allow us to avoid delays, helping the evening to run smoothly and to time. If you require further discussion and/or information beyond the appointment time, then staff will arrange this with you as the appointment concludes.

To assist staff, parents, and carers in keeping to their schedules there will be a countdown timer on the board/screens in the hall and restaurant. A sound will be played to indicate when 7 minutes has passed at the end of each appointment.

We hope you can attend this important evening and meet your child's form tutor to discuss how your son/daughter has settled into life at Church Stretton School. It would also be beneficial if your son/daughter attended alongside you, so they are involved in the discussions. In addition to the form tutor Mr. Kirkby, Head of Year 7, will be there as will Mrs. Quye who is the school SENCO.

The online booking system allows you to choose your own appointment time with your child's form tutor, and you will receive an email confirming your appointment. Appointments can be made from Wednesday 17 September at 6:00pm and will close on Wednesday 1 October at 3:00pm.

Please visit <https://churchstretton.schoolcloud.co.uk/> to book your appointment. A short guide on how to add appointments is included with this letter.

Login with the following information:

Student's Preferred Name

Student's Surname

Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to book an appointment on your behalf.

Kind Regards

Mr. Kirkby
Head of Year 7

Parents' Guide for Booking Appointments

Browse to <https://churchstretton.schoolcloud.co.uk/>

Step 1: Login

Fill out the details on the page then click the *Log In* button.

A confirmation of your appointments will be sent to the email address you provide.

Welcome to the Churchstretton School Cloud Parent Booking System. Appointments can be arranged for your child from the email confirmation - please ensure your email address is correct.

Your Details

Title	First Name	Surname
Mrs	Rachael	Abbot

Email	Confirm Email
rabbot4@gmail.com	rabbot4@gmail.com

Student's Details

First Name	Surname	Date Of Birth
Ben	Abbot	29 July 2000

September Parents Evening

This is to allow parents and teachers to discuss progress and will take place on 13th and 14th September.
Note that on the 13th there will be sessions available both in-person and via video call.

Click a date to continue

Monday, 13th September
In-person & video call
[Open for bookings](#)

Tuesday, 14th September
In-person
[Open for bookings](#)

[I'm unable to attend](#)

Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all the dates listed? Click *I'm unable to attend*.

Choose Booking Mode

Select how you'd like to book your appointments using the option below, and then hit Next.

- ☒ **Automatic**
Automatically book the best possible times based on your availability
- ☐ **Manual**
Choose the time you would like to see each teacher

Next

Step 3: Select Booking Mode

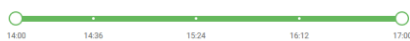
Choose *Automatic* if you would like the system to suggest the shortest possible appointment schedule based on the times, you are available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.

We recommend choosing the automatic booking mode when browsing on a mobile device.

Choose Teachers

Set the earliest and latest times you can attend, select which teachers you'd like to see, and then press the button to continue.

Choose earliest and latest times



Your availability: 14:00 - 17:00

Step 4: Select Availability

Drag the sliders at the top of the screen to indicate the earliest and latest you can attend.

Choose Teachers

If there is a teacher you do not wish to see, please untick them before you continue.

Ben Abbot

- ☒ **Mr J Brown**
SEND0
- ☒ **Mrs A Wheeler**
Class 11A

Continue to Book Appointments

Step 5: Choose Teachers

Select the teachers you would like to book appointments with. A green tick indicates they are selected. To de-select, click on their name.

01:20 Please confirm your appointments within 2 minutes

Confirm Appointment Times

The following appointments have been reserved for two minutes. If you're happy with them, please choose the Accept button at the bottom.

Teacher	Student	Subject	Room	
17:10	Mr J Sinclair	Ben	English	E6
17:25	Mrs D Mumford	Ben	Mathematics	M2
17:45	Dr R Monamara	Andrew	French	L4

Accept Appointments Cancel Appointments

Step 6: Book Appointments (Automatic)

If you chose the automatic booking mode, you would see provisional appointments which are held for 2 minutes. To keep them, choose Accept at the bottom left.

If it was not possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode.

	Mr J Brown SENCO (A2) Ben	Miss B Patel Class 10E (H3) Andrew	Mrs A Wheeler Class 11A (L1) Ben
16:30		✓	
16:40			
16:50	+		+
17:00	+		+

Step 7: Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you would like to discuss or raise anything beforehand.

Once you are finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.

September Parents Evening Tuesday, 14th September
2 appointments from 16:15 to 16:45 in-person

Print Amend Bookings Subscribe to Calendar

This is to allow parents and teachers to discuss progress and will take place on 13th and 14th September. Note that on the 13th there will be sessions available both in-person and via video call.

Teacher	Student	Subject	
16:15	Mr Mark Lubbock	Jason Aaron	English
16:30	Miss Bina Patel	Jason Aaron	Religious Education

September Parents Evening Monday, 13th September
2 appointments from 16:30 to 16:45 Video call

September Parents Evening Monday, 13th September
2 appointments from 15:30 to 15:45 in-person

Step 8: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent, and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.