



Job Title: Caretaker
Hours: Variable (22.5 – 37 hours per week)
WPY: 52.14
Salary: Grade 4, SCP 5 (£12.85 per hour)
Contract Type: Permanent
Workplace: Church Stretton School
Start Date: As soon as possible

TrustEd Schools is a Shropshire multi-academy trust looking after a family of local schools, consisting of 5 secondaries and 4 primaries. We are a professional and friendly trust committed to raising pupils' aspirations so that all young people reach their fullest potential and achieve the success they want for themselves.

Church Stretton School is a very successful, oversubscribed, vibrant and happy 11-16 secondary school, where relationships are strong, serving the market town of Church Stretton and the immediate area. Being a smaller rural school, we get to know our students and their families well.

Main outline of the job

An exciting opportunity has arisen at Church Stretton School for a Caretaker (variable hours) to join our site team.

As Caretaker, you will be under the instruction / guidance of appropriate senior staff to provide general maintenance & caretaking duties on school premises.

Main Duties

- Lock / unlock school buildings and areas.
- To carry out various maintenance duties to ensure that the general upkeep and maintenance of the premises is satisfactory, as per specific schedule for your school.
- Undertake minor / simple repairs e.g. minor plumbing, changing light bulbs, unblocking drains.
- To carry out minor improvement work e.g. erecting shelves, notice boards, book shelves etc. as agreed with the Headteacher.
- Ensure that satisfactory levels of caretaking, cleanliness and hygiene are achieved and maintained through the whole of the premises.

Further duties and responsibilities can be found on the Job Description

Application process

Full details of the role and application process are available from the school www.churchstretton.shropshire.sch.uk. If you feel you have the qualities to complement our existing team, then we would love to hear from you. **Please note CVs will not be accepted.**

The closing date for all applications **Wednesday 19th March 2025 at 9am. Applicants are encouraged to apply early as the school may start the interview process before the closing date.**

Interviews will be confirmed. An email will be sent, or telephone call will be made to shortlisted candidates with details of the interview process. If you have not heard from us within a week of the closing date, please assume your application has been unsuccessful.

Completed application forms should be returned by email to admin@csschool.co.uk by the closing date.

The appointment is subject to satisfactory pre-employment clearances including references, medical clearance, and an enhanced DBS Disclosure under the "Rehabilitation of Offenders Act 1974". Further details regarding this check are available by visiting www.dbs.gov.uk. This Trust is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment.

We are an equal opportunities employer and are committed to diversity and gender equality in our hiring practices.

Shortlisted candidates will be required to complete a self-declaration of their criminal record or any information that would make them unsuitable to work with children, so that they have the opportunity to share relevant information and discuss it at interview stage.

An online search will be undertaken as part of due diligence checks during the shortlisting process.