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[www.churchstretton.shropshire.sch.uk](http://www.churchstretton.shropshire.sch.uk)



**Headteacher:** Mr J Parr BA Hons

26th September 2023

Dear Parent/Carer,

**Year 7 Tutor review meetings Thursday 5<sup>th</sup> October 15:30 – 17:00**

I would like to invite you to attend our Year 7 Tutor review meetings, which will be a face-to-face event held in the school hall. We would be grateful if you could use the seating areas whilst waiting for your appointments and wait for the member of staff to call your name to avoid crowding around teacher tables.

Appointments will be 10 minutes in length including 1 minute to conclude the meeting. Staff will begin to conclude your appointment after 9 minutes. This will allow us to avoid delays, helping the evening to run smoothly and to time. If you require further discussion and/or information beyond the appointment time, then staff will arrange this with you as the appointment concludes.

To assist staff, parents, and carers in keeping to their schedules there will be a countdown timer on the board/screens in the hall and restaurant. A sound will be played to indicate when 9 minutes has passed at the end of each appointment.

We hope you can attend this important evening and meet your child's form tutor to discuss how your son/daughter has settled into life at Church Stretton School. It would also be beneficial if your son/daughter attended alongside you, so they are involved in the discussions. In addition to the form tutor Mrs. Dixon, Head of Year 7, will be there as will Mrs. Quye who is the school SENCO. The online booking system allows you to choose your own appointment time with your child's form tutor and you will receive an email confirming these. Appointments can be made from Tuesday 26<sup>th</sup> September at 6:00pm and will close on Wednesday 4<sup>th</sup> October at 3:00pm.

Please visit <https://churchstretton.schoolcloud.co.uk/> to book your appointment. A short guide on how to add appointments is included with this letter. Login with the following information:

Student's Preferred Name  
Student's Surname  
Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to book an appointment on your behalf.

Yours sincerely,

Mrs. Dixon  
Head of Year 7