

1 November 2017

Dear Parent/Carer

Thank you for the application for a place on the ***Battlefields trip in Enrichment Week 2018***. I am pleased to offer a place to every student who applied by the deadline and this letter confirms that a place has been booked.

The full cost of the trip is £300 and to assist with your budgeting I have detailed a payment plan below that sets this out in instalments. If you are entitled to Pupil Premium funding we may be able to offer a subsidy towards the trip; please contact myself or Mr Overton for further details.

Please note that cheques and cash will no longer be accepted in the school office. All payments will need to be made online at www.ParentPay.com through your activated account. If you do not have access to the internet, you will need to contact the school to request a barcoded letter and pay at local stores where you see the PayPoint logo.

- 10th November 2017 £40
- 1st December 2017 £40
- 8th January 2018 £40
- 1st February 2018 £40
- 1st March 2018 £40
- 1st April 2018 £40
- 1st May 2018 £30
- 1st June 2018 £30

If your child does not yet hold a valid passport, please ensure this is applied for as delays are possible. It is also important a parent/guardian holds, or intends to apply for a current passport, in case of emergencies.

I would also like to remind you a valid EHIC card is a necessity for travel. You either can apply for an EHIC card online (www.ehic.org.uk) or by calling 0845 606 2030. Please do not hesitate to contact me if you would like to discuss any of these requirements further; if any details change between now and the departure date please let me know so that I can update any necessary details.

Yours sincerely,

L Sollars

Miss L Sollars
Head of Humanities