



Shrewsbury Road, Church Stretton Telephone 01694 722209
Shropshire, SY6 6EX E admin@csschool.co.uk
www.churchstretton.shropshire.sch.uk

TRUST·ED
Schools' Partnership

Headteacher: Mr J Parr BA Hons

Friday 21st January 2022

Dear Parent/Carer,

Year 7 Progress Evening

7X1 and 7Y1 - Tuesday 1st February, 15:30-18:30

7X2 and 7Y2 - Thursday 3rd February, 15:30 – 18:30

We would like to invite you to 'attend' our Year 7 Progress Evening. Given the Covid situation it is not possible to hold this event in school, but we do have an online video call system that we will use to allow you to meet the teachers and discuss your child's progress. We are trialling splitting the Year group across two separate evenings to increase the opportunities for you to meet with your child's teachers. If your child(ren) is in 7X1 or 7Y1 their Progress Evening will be on Tuesday 1st February, 15:30-18:30 and if they are in 7X2 or 7Y2 their Progress Evening will be on Thursday 3rd February, 15:30 – 18:30.

The online booking system will reflect your child's teaching group and gives you the opportunity to choose your own appointment times with teachers and you will receive an email confirming these with a link to access the video appointments. This of course raises questions about how the system works and what device you need to access the appointments. There is a short video showing you how this process works and what device you need [here](#). There is also a written guide to making appointments at the end of this letter.

We hope you feel able to attend this event and meet teaching staff to discuss your son/daughter's progress and target areas for improvement. It would also be beneficial if your son/daughter attended alongside you, so they are involved in the discussions.

Appointments can be made from 17:30 on Friday 21st January and will close on Monday 31st January at 3:15pm.

Please visit <https://churchstretton.parentseveningsystem.co.uk> to book your appointments.

Login with the following information:

Student's Preferred Name
Student's Surname
Date of Birth

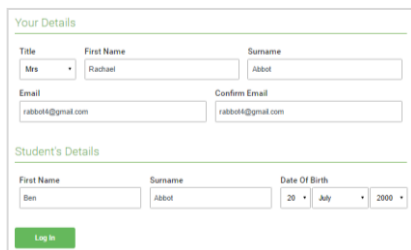
The video call system is ever improving, and we hope that your experience with the system will be a positive one. Should your appointment 'fail' the teacher you were due to meet with will contact you separately via email to provide you with an update on your child's progress and next steps.

Yours sincerely,

Mr D Bird
Assistant Headteacher

Parents' Guide for Booking Appointments

Browse to <https://churchstretton.schoolcloud.co.uk/>

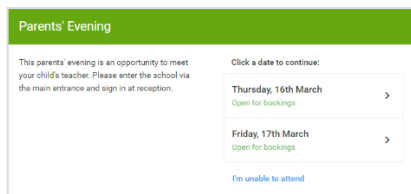


The login form is titled 'Your Details' and 'Student's Details'. It contains fields for Title (Mrs), First Name (Rachael), Surname (Abbot), Email (rabbot4@gmail.com), and Confirm Email (rabbot4@gmail.com). Below these are fields for Student's First Name (Ben), Surname (Abbot), and Date Of Birth (20 July 2000). A 'Log In' button is at the bottom.

Step 1: Login

Fill out the details on the page then click the *Log In* button.

A confirmation of your appointments will be sent to the email address you provide.

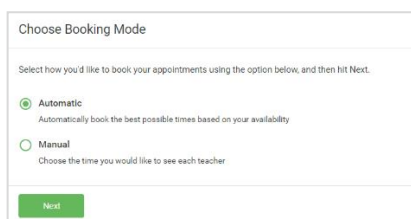


The 'Parents' Evening' page has a green header. It contains a message about the evening, a 'Click a date to continue:' section with two options: 'Thursday, 16th March' and 'Friday, 17th March', both with 'Open for bookings' and a right arrow. A link 'I'm unable to attend' is at the bottom.

Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all the dates listed? Click *I am unable to attend*.



The 'Choose Booking Mode' page has a header and a message: 'Select how you'd like to book your appointments using the option below, and then hit Next.' There are two options: 'Automatic' (selected with a radio button) and 'Manual'. The 'Automatic' option is described as 'Automatically book the best possible times based on your availability'. The 'Manual' option is described as 'Choose the time you would like to see each teacher'. A 'Next' button is at the bottom.

Step 3: Select Booking Mode

Choose *Automatic* if you would like the system to suggest the shortest possible appointment schedule based on the times, you are available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.

We recommend choosing the automatic booking mode when browsing on a mobile device.

Confirm Appointment Times

The following appointments have been reserved for two minutes. If you're happy with them, please choose the Accept button at the bottom.

	Teacher	Student	Subject	Room
17:10	Mr J Sinclair	Ben	English	E6
17:25	Mrs D Munford	Ben	Mathematics	M2
17:45	Dr R Monamara	Andrew	French	L4

Accept Appointments
Cancel Appointments

If you chose the automatic booking mode, drag the sliders at the top of the screen to indicate the earliest and latest you can attend. Select the teachers you would like to book appointments with. A green tick indicates they are selected. To de-select, click on their name.

If you chose the automatic booking mode, you will see provisional appointments which are held for 2 minutes. To keep them, choose Accept at the bottom left.

If it was not possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again or switch to manual booking mode (Step 5b).

	Mr J Brown SENCO (A2) Ben	Miss B Patel Class 10E (H3) Andrew	Mrs A Wheeler Class 11A (L1) Ben
16:30		✓	
16:40			
16:50	+		+
17:00			+

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable. To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you would like to discuss or raise anything beforehand.

Once you are finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.

Home
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View 1 Budget Overview

View Budget Overview - 10/26/2016

Thursday, 10/26/2016

The current viewing is for **acids** for **10/26/2016**. Please enter the school on the main screen and follow the steps to the Budget tool where this viewing is located.

	Teacher	Student	Budget	Amount
10:00	Mr. Johnson	Ben	APSC12	\$2
10:10	Mr. Johnson	Ben	English	\$5
10:20	Mr. Johnson	Andrew	English	\$5
10:30	Mr. Johnson	Ben	History	\$5
10:40	Mr. Johnson	Andrew	Mathematics	\$5
10:50	Mr. Johnson	Andrew	Science	\$5

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.

[Watch the video here about video calls](#)

- a device with a microphone and speaker/headphones

- a compatible up-to-date web browser:

iPhone/iPad: Safari Note: there is a known issue joining video calls using iOS 14.2.

Please upgrade any iOS 14.2 devices to iOS 14.3, or use an alternate device.

Android: Chrome or Firefox

Windows: Chrome, Firefox or Microsoft Edge (Chromium - [download here](#))

Mac: Safari, Chrome or Firefox

Linux: Chrome or Firefox

We also recommend:

- Using your smartphone for video appointments. If you don't have a smartphone with a front-facing camera, use a laptop or computer with a webcam.
- Using a headset (or earphones with a microphone) to reduce echo.