

May 2018

Dear Parents and Carers,

We are delighted that you have chosen our school and that the admissions process is now at an end and look forward to welcoming you to the school and working with you over the next five years. We realise that this can be an anxious time for both parents and students and want to reassure you that we will do all we can to ease the transfer process. We will make it our business to give you as much information as possible but please do not hesitate to get in touch if you have any questions or concerns. Outlined below are some important dates and we will be contacting you again with further information.

Over the next few weeks Ms Moore, Assistant Headteacher and Mr Ward, SENDCo, will be visiting your son/daughter at their primary school. The purpose of this meeting is to explain the transfer process and deal with any queries your child may have.

The transfer process then continues with two important events in late June.

- **Tuesday, 19<sup>th</sup> June** all Year 6 pupils will be involved in our New Intake Day.
- **Tuesday, 19<sup>th</sup> June and Wednesday, 20<sup>th</sup> June** – New Intake Admission interviews will be held for parents and pupils. These will be 15 minute interviews with the Senior Leadership team and House Leaders, starting at 4pm until 5.30p.m. You will be allocated an interview time nearer the date.

**The new PE kit will be available to purchase on these evenings ready for September.**

Could we please ask that you apply for your child's transport as soon as possible by telephoning Transport section at Shirehall on 03456 789006 or by applying online via

<http://www.shropshire.gov.uk/school-transport/available-support/secondary/>

This will then ensure that your son/daughter can travel on their appropriate school bus on Intake day.

Enclosed with this letter is a Personal Information Form and card for you to complete and return to Mrs Floyd, at the school office, as soon as possible, but by either Tuesday 19<sup>th</sup> June or Wednesday, 20<sup>th</sup> June at the latest. It is important for us to have all personal information on your child, especially emergency contacts, medical details, medical consent and **an up to date email address** as all correspondence home is via email.

Please note we will be offering the opportunity for your son/daughter to attend Year 7 Bushcraft Camp on 6<sup>th</sup> – 7<sup>th</sup> September. We have found this a great way of students getting to know each other quickly and settling in to their new school.

All information regarding your son/daughter's transfer is on our school website

[www.churchstretton.shropshire.sch.uk/](http://www.churchstretton.shropshire.sch.uk/)

Please take some time to look at our website and the Admissions and Transition areas in particular.

Best wishes.

Yours sincerely,

Mr John Parr  
Headteacher